

Clarks Summit State Hospital/OMHSAS

Statement of Work

Fire Alarm Network/Johnson Controls Fire Protection

Solicitation Number: 6100060147

I. Objective

The Department of Human Services (“DHS”), Office of Mental Health and Substance Abuse Services (“OMHSAS”) is in need of services at the Clarks Summit State Hospital (“CSSH”) to upgrade Mass Notification Audio Network devices to ESNet Digital Audio due to End-of-Life components contained in the current Simplex Life Safety Fire Alarm Network. This upgrade will leverage the current Life Safety Panel and physical Network Infrastructure already in place but enhance the capabilities and allow for future growth and expansion.

II. Background

The current Fire Alarm Network has been in place for 20 years, however, due to changes in manufacturing, the technology is obsolete and requires upgrading to the latest platform. The manufacturer of the current Fire Alarm Network, Simplex, is no longer able to provide repair parts to maintain the current technology employed.

III. Term of Service

The term of this Service shall commence upon issuance of a Purchase Order to the selected Contractor (“Effective Date”) and shall expire one year after the Effective Date, unless it is terminated earlier pursuant to the terms of the Purchase Order. The term of this Project may be extended by and at the sole option of the Commonwealth for up to three months upon the same terms and conditions where a continued need exists for the services of the selected contractor and there has been no termination under the terms of the Purchase Order.

IV. Scope of Work

The Contractor shall complete all necessary repairs to the Fire Alarm System. The Contractor shall supply and install all new network components in the current fire alarm panels. The Contractor shall place the entire fire alarm network out of service during the upgrade placing all current nodes or panels in standalone mode. The Contractor may not affect the fire detection ability during this transition and shall only impact the ability to broadcast to other network nodes. During the upgrade, the Contractor shall reprogram each

node to communicate using modern ESNNet protocols. The Contractor shall utilize existing fiber optic cabling and may not utilize additional wiring.

V. Specific Requirements

The Contractor shall sign in and out at Newton Hall daily and shall require all Contractor employees to do the same.

VI. Bid Requirements/Qualifications

Contractors' electronic submission must include the following as attachments. Failure to submit these items when they are needed may result in the rejection of the Contractor's submission.

- Workers Protection and Investment Certification
- Reciprocal Limitations
- Cost or Pricing Data Certification Form

VII. Questions and Answers

All questions regarding the IFB must be submitted via the RA-pwbidquestions@pa.gov email address. All questions must be received by 01/03/2024 12:00pm. Include the IFB bid number in the subject of the email.

All questions and answers are considered an addendum to the IFB. Answers will be post by 01/05/2024 12pm.

VIII. Contract Award

Award will be made based on lowest responsible and responsive bidder.

IX. Estimated Quantities

The quantities are estimated only and may increase or decrease dependent upon the needs of the department.

X. Contact Information

Jason M. Essig
Facility Operations Manager 2
Clarks Summit State Hospital
1451 Hillside Drive
Clarks Summit, PA 18411
P: (570) 587-7248
F: (570) 587-7105
E: jessig@pa.gov

XI. Payment Provisions:

The selected Contractor will be reimbursed only for commodities/services performed and accepted by the Commonwealth of Pennsylvania.

Failure to submit invoices in compliance with the following instructions will result in the invoices being returned to the contractor and will substantially delay processing of



payments. The contractor shall be paid upon satisfactory delivery/completion of work performed and submission of an invoice on the contractor's letterhead.

The invoice should contain at minimum the information listed on the sample invoice – ***Supplier Sample Invoice*** can be found at:

<http://www.dgsweb.state.pa.us/comod/CurrentForms/SampleSupplierInvoice.doc>

A service receipt/packing slip will be used to verify that work has been completed.

A service receipt should be sent to:

DHS – Clarks Summit State Hospital
Attn: Accounting Dept.
1451 Hillside Drive
Clarks Summit, PA 18411

By Fax to: (570) 587-7275